

**As your child transitions into a new environment for learning, it is important to provide consistency from Day One. Here are a few tips:**

1. Look at the HW calendar with your child after breakfast in the morning. Assignments will be posted [here](#) by 8AM.
2. Help your child create a plan for the day with the [Planning Sheet](#).
3. Make sure your child has a consistent space for work.
  - a. Quiet and comfortable, but not too comfortable :)
  - b. Near an outlet so they can continue to work while charging their laptop as needed.
4. Encourage your child to contact their teacher with questions. Teachers will keep normal work hours and will respond to emails between 7:30am and 3:30pm.
5. Check your own email regularly to view important messages from school. Bookmark Galloway's Coronavirus Response page found [here](#).
6. Think about how to [manage technology in your home](#) in order to minimize distractions and conflict, and maximize learning.
7. Encourage your child to take breaks, play outside, and eat a snack.

For questions about...	Have your child...
Assignments and classwork	email the teacher
Technology support	email the tech support team at <a href="mailto:CLTechHelp@gallowayschool.org">CLTechHelp@gallowayschool.org</a>
Your child's emotional well being	email Ms. Giattina at <a href="mailto:mgiattina@gallowayschool.org">mgiattina@gallowayschool.org</a>